

**To:** Jones, Enesta[Jones.Enesta@epa.gov]; Daguillard, Robert[Daguillard.Robert@epa.gov]  
**Cc:** Milbourn, Cathy[Milbourn.Cathy@epa.gov]; Hull, George[Hull.George@epa.gov]  
**From:** Valentine, Julia  
**Sent:** Mon 8/17/2015 4:47:14 PM  
**Subject:** RE: OMR support team after hours: Monday + Tuesday

Thanks, E and Robert.

Cathy, can you take the late shift tomorrow night?

Julia P. Valentine

Office of Public Affairs

U.S. EPA

202.564.2663 direct

202.740.1336 m/txt

**From:** Jones, Enesta  
**Sent:** Monday, August 17, 2015 12:46 PM  
**To:** Daguillard, Robert  
**Cc:** Valentine, Julia; Milbourn, Cathy; Hull, George  
**Subject:** Re: OMR support team after hours: Monday + Tuesday

I can do the last shift.

**Enesta Jones**

U.S. EPA, Office of Media Relations

**Desk:** 202.564.7873

**Cell:** 202.236.2426

On Aug 17, 2015, at 12:41 PM, Daguillard, Robert <[Daguillard.Robert@epa.gov](mailto:Daguillard.Robert@epa.gov)> wrote:

I can do 8-10 this PM.

**From:** Valentine, Julia

**Sent:** Monday, August 17, 2015 12:41 PM

**To:** Daguillard, Robert; Jones, Enesta; Milbourn, Cathy

**Cc:** Hull, George

**Subject:** OMR support team after hours: Monday + Tuesday

Hi,

Looks like we'll need to be ready to send this evening and possibly tomorrow.

I added myself but am flexible for other times.

Seems like we know by about midnight if something is on the way or not.

Thanks!

**Mon**

6pm - 8pm: Julia

8pm -10pm:

10pm – 12 midnight (possibly til 2:30am)

**Mon**

6pm - 8pm:

8pm -10pm: Julia

11pm – 12 midnight (possibly til 2:30am)

**From:** Valentine, Julia  
**Sent:** Friday, August 14, 2015 5:11 PM  
**To:** Milbourn, Cathy; Jones, Enesta; Daguillard, Robert  
**Cc:** Hull, George; Smith, Roxanne  
**Subject:** OMR weekend support team: schedule, cells and template

Thanks, all!

George will call us on our cells as soon as he knows something is on the way.

- [REDACTED] Template attached.
- [REDACTED] Shift schedule below (thanks all!)
- [REDACTED] Releases, so far, have only been sent to these two lists in Vocus:
  - Gold King Mine Spill
  - HQ OPS Alert
- [REDACTED] Distribution should appear to come from our normal: "U.S. EPA Media Relations"
- [REDACTED] And the "From" e-mail is also our regular: [noreply-subscriptions@epa.gov](mailto:noreply-subscriptions@epa.gov)
- [REDACTED] George's cell: 202.631.6957
- [REDACTED] Julia's cell: 202.740.1336
- [REDACTED] Enesta's cell: 202.236.2426
- [REDACTED] Cathy's cell: 202.420.8648

## **Fri night and Weekend Shifts**

### **Fri**

6pm - 8pm: Julia

8pm -11pm: Julia

11pm -2:30am Cathy

### **Sat**

6am - 9am: Julia

9am – 12noon: Enesta

12pm – 3pm : Cathy

3pm - 6 pm: Robert

6 pm - 9pm: Cathy

9pm – 11 pm: Julia

11pm - 2:30am: Enesta

### **Sun**

6-9am: Robert

9am – 12noon: Enesta

12pm – 3pm: Robert

3pm – 6pm: Robert

6pm - 9pm: Julia

9pm – 11pm: Julia

11pm - 2:30am: Cathy

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